

BAXTER'S FIELD BOOKING FORM

Before completing this form please read the 'Terms and Conditions for Hirers and see the Events Calendar or email a.dracey@btinternet.com to check availability.

- Please return the completed form with your payment and deposit to:-
The Booking Secretary, 3 Ferrers Road, Lewes BN7 1PY as soon as possible.
- For any queries before completing form email a.dracey@btinternet.com

2 cheques please – one for payment and one for deposit

- **CHARGES FOR HIRE.**
- For individuals and charitable groups/causes

	Payable in advance	Deposit (returnable) +
a. Per hour (for less than 5 hrs)	£12	£6
b. Per half day (5 hours)	£60*	£12
c. Per day (max 10 hrs)	£120*	£18
For commercial groups		
a. Per hour (for less than 5 hrs)	£20	£10
b. Per half day (5 hours)	£100*	
c. Per day (max 10 hrs)	£200*	£100

* The price will depend on the number of guests and type of event.
e.g. weddings from £250

You must ensure that your booking includes sufficient time for setting up and clearing up.
Cheques should be made payable to Baxter's Field Company.

Please complete the form in BLOCK CAPITALS			
Name			
Address			
Phone No		Mobile	
Event (e.g. family party)			
Proposed activities (e.g. games)			
Date of event			
Start time of booking		am/pm	
End of booking		am/pm	
Total period required		hours	
Number of stewards proposed			
Any other comments or notes			
I have received and read a copy of the 'Terms and Conditions for Hirers' and agree to the conditions it specifies.			
Date	Signature	Print	
Office use only			
Payment received £		Date	Deposit £
Number of stewards agreed			
Final payment banked		Date	
Comments/notes			